

Dear Volunteers,

First, thanks for volunteering! You will make a difference in the success of this STEM Expo; Ed Burke and I thank you all!

The 2021 36<sup>th</sup> Annual Central Coast STEM Expo is **Friday and Saturday, 14-15 May 2021**, via Lompoc Unified School District Zoom video teleconferencing capability. Dress is casual and I ask you not to be in military uniforms for judging please--it intimidates the students.

We are utilizing a web-based projects score entry by individual judges, using a cellphone, touch pad, or computer. If you have not yet provided an email address (prefer non-work addresses or address you have access to on your phone or iPad) to my volunteer POC, Heatherdawn Todnem (heatherdawn.todnem@spaceforce.mil), please do so ASAP, as this address is how you will receive initial directions to access the website. Please contact Heatherdawn Todnem (information at the bottom of this email) to provide her your email address that is accessible on the cellphone, touch pad, or computer device you will use for the STEM Expo event.

For familiarization, I recommend you go to [www.coski.vnmsteacher.org](http://www.coski.vnmsteacher.org) and go to the very bottom of page. **You will see "SE Training" link you can navigate and familiarize yourself with the judging criteria prior to the event. The real link will be available one hour prior to start of the Expo. "STEM Expo Floor" will replace the training link for real time judging on Friday and Saturday.** The other Attachment A (see Word file) is a one-page version of the judging criteria incorporated into the data entry on the web based Google Form. It will allow you to be familiar with the rubric or judges criteria and associated scoring. Note there are "or" options built into the judging sheet for demonstration/engineering type projects versus the traditional scientific process projects. We tried to keep the rubric flexible for use either way, so you will need to be aware of what type of project the student(s) have and then navigate the scoring accordingly.

Below is a schedule of events for all volunteers, please make yourself available.

**Monday, 10 May 2021 (make 1 of 2 trainings):**

1<sup>st</sup> Judges Training 7:00pm – 8:00pm judging process explained (via Zoom)

**Tuesday, 11 May 2021 (make 1 of 2 trainings):**

2<sup>nd</sup> Judges Training 7:00pm – 8:00pm judging process explained (via Zoom)

**Friday, 14 May 2021:**

Friday Night Judging 5:00pm – 8:00pm project judging (be prompt for Zoom calls)

**Saturday, 15 May 2021:**

Saturday Judging 8:00am – 12:00 noon project judging (be prompt for Zoom calls)

Judges Award Decision Meeting 2:00pm – 3:30pm (mandatory that at least one judge makes this)

I will see you at the Training Session and Awards Decision meeting via Zoom. If an emergency happens and you can't make it, please call me at **805-266-6664** to let me know. Thanks again and look forward to meeting and seeing you.

**Tom Stevens, 2021 STEM Expo Co-Chair**